



Prime Choice Home Care
Office: 651-460-0551 | Fax: 651-262-0015 | Email: info@pchc.com
Address: 888 County Road D West, Suite 300A New Brighton, MN 55112

EMPLOYEE & SUBCONTRACTOR FRAUD PREVENTION STATEMENT

(All employees and subcontractors must review and sign this statement upon hire/contracting and annually thereafter)

As an employee or subcontractor of **Prime Choice Home Care**, you are required to understand that providing false or misleading information when recording or submitting billing for services under PCA or waiver programs is a federal offense.

You are responsible for ensuring that all information you enter in your timecards and in the Electronic Visit Verification (EVV) system is truthful and accurate. By submitting work hours, you certify that all times and services recorded were genuinely provided according to the approved Care Plan.

Important: Under Minnesota law, theft of any amount of public funds is a felony offense. PCA and waiver program services are funded by taxpayers through the Medical Assistance program. Falsely claiming even a small amount of time not worked constitutes fraud and may result in criminal charges.

To prevent fraud, employees and subcontractors must:

- Only record hours when physically providing authorized PCA, Direct Support, or Caregiver services.
- Never document hours unless actively delivering services in line with the client's care plan.
- Not claim hours if the client is visiting their home for personal reasons, or if caring for personal responsibilities during scheduled service times.

Required EVV Data:

All services must be verified through the EVV system, which must electronically capture the following information:

- Type of service performed
- Name of the client served
- Date of service
- Location of service delivery
- Name of the employee or subcontractor providing the service
- Start and end times for the visit

Employees and subcontractors must not accept payment for any services that were not properly provided and documented. Any misuse of public program funds is a serious violation and will result in immediate termination of employment or contract, and may lead to criminal prosecution.

By signing below, you acknowledge that you have read, understand, and agree to follow this Fraud Prevention Statement.

Name	Signature	Title	Date
		Staff	